

COVID 19: Cleaning Procedures for 103 Evans St

Cleaning:

Daily:

- Disinfectant or hot soapy water is to be used to clean common-space and frequently used/high touch hard surfaces.
 - All doorknobs, in particular, front door, clinic room doors, office doors, kitchen doors, stove knobs, fridge doors, bathroom door, taps, light/fan switches urn and bathroom stalls handles
- Office: desks/tables, benches, keyboards, phones to be cleaned
- Kitchen: table and benches, stove, fridge doors, taps, sink
- Clinic rooms: tables, desks, other hard surfaces
- Classrooms: desks and stools, chairs when used, whiteboard, laptop, projector, trolley

Weekly:

- Twice a week building undergoes regular full clean (dust, vacuum, bathroom, kitchen and clinic)
- Clinic rooms full cleaned once a week (floors, tables, doors)
- Clinic linen is hot-washed (60 degree temperature) as soon as possible after the conclusion of clinic

Kitchen:

- Use of the kitchen will necessarily need to be restricted to allow adherence to physical distancing regulations, as well as use of shared utensils and crockery to reduce transmission risks.
- All pots, plates, cups and utensils to be washed, dried and put away immediately after use.
- Maximum number of persons allowed in the kitchen at any one point in time: 12
- Maximum number of people seated at the big table: 8
- Tea towels replaced twice a day